

INTERNAL COURSE TRANSFER APPLICATION FORM



IAOA

Insight Academy Of Australia
National Provider No : 45409 CRICOS Code : 03706G

This form is to be completed by international students who wish to transfer from their current course of study to another course within Insight Academy of Australia. The transfer request will be granted in accordance with our Course Transfer Policy and Procedure. Further information can be found in your Student Handbook and on Insight Academy of Australia's website at: <http://www.iaoa.vic.edu.au/policies>

Your visa may be affected by your application to transfer so you should contact DIBP on 131881 to discuss any implications. You may also review information on changing courses at at <http://www.border.gov.au/Trav/Stud/More/Changing-courses>.

Student First Name:

Last Name:

Student ID:

Date: / /

Current Course:

New Course:

Address:

Contact Phone:

I wish to withdraw from the course I am enrolled in with Insight Academy of Australia and transfer to another course within Insight Academy of Australia for the reasons explained below.

Have your contact details changed since you last advised us of them? Yes No If yes, please provide below.

Home Address:

Suburb:

Postcode:

Telephone:

Mobile:

Email:

Student Signature

Signed:

Name:

Date:

OFFICE USE ONLY:

Received by: _____

Date: _____

Approval: Yes No